

AUDIT COMMITTEE - WORK PLAN AND TRAINING NEEDS 2013/14

1.0 WORK PLAN

- 1.1 This report details the draft work plan for the Audit Committee for 2013/14. It also provides the opportunity for Audit Committee Members to raise any related training needs they may have.
- 1.2 The work plan may evolve during the year, due to, for example, any changes in legislation, change relating to the External Auditor timetables, or new reports which need to be brought to the attention of the Committee.

2.0 FINANCIAL IMPLICATIONS:

- 2.1 There are no financial consequences directly arising from this report.

3.0 EQUALITY & DIVERSITY AND ENVIRONMENTAL MATTERS:

- 3.1 There are no equality and diversity or environmental matters directly associated with this report.

4.0 CRIME & DISORDER IMPLICATIONS:

- 4.1 There are no direct crime and disorder implications arising from this report, however the work plan will consider Fraud related policies for review.

5.0 RECOMMENDATIONS:

- 5.1 That the Audit Committee considers and approves the Work Plan as appended and informs Officers of any requested changes.
- 5.2 That Members discuss any training needs for the future.

For Further Information Contact:

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Audit Committee Work Plan

DATE	WORK / REPORTS
20 September 2013	External Auditor - Draft Annual Governance Report External Auditor - Opinion of the Statement of Accounts & Value for Money Statement of Accounts Annual Governance Statement Governance Action Plan Follow up Treasury Management Q2 Financial Monitoring Report Q2 Internal Audit Progress report against the audit plan 13/14 Q2 Outstanding high priority audit recommendations
10 January 2014	External Auditor Grant Claim Certification External Audit Progress Report Treasury Management Report Q3 Financial Monitoring Q3 Internal Audit Progress report against the audit plan 13/14 Q3 Outstanding high priority audit recommendations Risk Update
21 March 2014	External Auditor Reports (to be confirmed with new District Auditor) Treasury Management Q4 Internal Audit Progress report against the audit plan 13/14 Q4 (provisional) Outstanding high priority audit recommendations Internal Audit Charter & Internal Audit Plan 14/15 Review of Policies including Whistleblowing, Anti-Fraud, Bribery and Corruption Response to the external auditor on the management and controls in the organisation Review of any other relevant policies as required
21 June 2014	External Audit Progress Report Annual Work Program Provisional Outturn 13/14 Annual Report on the Treasury Management service and Actual Prudential Indicators 2013/14 Review of the Local Code of Good Governance Annual Auditors Report 2013/14 Annual Governance Statement Internal Audit Progress report against 14/15 Q1 Training Program Strategic Risk Register - Update